

Below there is a list of bingo volunteer positions and their responsibilities.

**Caller:** This is a seated position. This is the person that calls the ball as they pop out of the machine and runs the bingo session. The volunteer needs to arrive by 6:20pm, the balls start at 6:30pm and this position is over when the last game is completed. Usually around 10:30pm. There are rules to playing and a script to read (the rules of the state, our house rules) and a best practice method to this position. We have people to train you at this position and we ask that you pick one night a month to commit to.

**Back Desk Position:** This is a standing position. The volunteer needs to arrive at 5:00pm. This position runs the paper pull tabs, which we sell from 5:30pm until around the beginning of the last game. There is paperwork involved with this desk and you will be in charge of the pull tab sellers for the night. You are also responsible for all the money generated by the sale of the pulltabs. We have people to train you on this position. We are asking for a commitment of one night a month.

**Front Desk Position:** This is a mostly seated position, with some walking. This volunteer needs to arrive at 5:00pm and is responsible for getting people registered to play bingo. This position is responsible for making sure the bingo papers that are sold during the evening are counted prior to sales, selling the papers and paying out the bingos. We have people to train you on this position and are asking for one night a month.

**U Pick and Electronic Pull Tab (ETabs) Desk:** This is a standing position. The volunteer needs to arrive by 4:00pm to start the ETags and monitor the machines while in use. This position also pays out the winners for the ETags, and helps with the extra sales of bingo papers during the evening. This includes counting the extra papers, sales, and balancing the money to the sold papers. We are asking that this position stay until 9:00pm to help the front desk person sell extra sheets on the floor during the beginning of the evening. We have people to train you on this position and we ask that you commit to one night a month.

**Pulltab Seller:** This is a walking position. The volunteer needs to arrive by 5:30pm, we start selling pull tabs at 5:30pm, until the back desk person dismisses you, usually around 10:30pm. This position requires a lot of walking, and basic math skills. It is also required that the sellers call the bingos back to the caller when a person has won, retrieve the money and payout the bingo from the front desk person. While this position has the least amount of responsibility, there is training available and we are asking for a commitment of one night a month.

**Prep Team:** This is a sitting and standing position. The team meets on Wednesday and prepares the bingo paper packs and counts the pulltabs. This is a very important job because the cards need to be mixed up and sorted into bundles of 75 before they can be sold. This team meets between 10:00am and noon, however, someone can train you to work independently on a different night or possibly from home counting cards if necessary. This is a once a week job.

## Bingo Overview

Bingo is our largest fund raiser but as such, requires lots of help. There are several ways you can help. Please consider one of the following opportunities.

If you are interested in learning more about these duties, we provide detailed training for each duty listed below. Please contact Joanne Andres for more information or to get more involved.

St. John runs the Bingo in Scott County every Friday and Saturday night of the month, all year long. While this seems like a huge burden when everyone contributes just one night a month, it's very manageable and can even be a great way to bond with the other parents in school.

There are 3 elements to an evening of Bingo:

**Electronic Pulltabs:** This is a new option the State of Kentucky has just legalized. Basically it's a slot machine type machine, where a patron can put in money, play the electronic games and if they win, they "cash out" for their winnings. Someone responsible for this desk would count the money in the cashbox verify what they have and wait for people to need payments. For a visual of this game, visit our facebook page under "Georgetown Bingo".

**Paper Pulltabs:** This is where we make our money. During the evening the players will play both bingo, and pulltabs. They look like little tickets and the patrons tear them open to see if they have won money. This product can be purchased for \$1 a piece during the evening.

**Bingo:** This is why they come. Bingo is a fun way for people to socialize and have fun. We have seen more and more young people coming with friends and spouses to play with us in the evening. It's not your Grandma's pastime anymore. We play several games through the night (about 16) and with each game we payout a different amount to the person/people who accomplish the pattern required. The money our patrons pay to receive a pack of the games played is what we use the pay out the bingos.

St. John has been doing bingo for about 10 years and there are some very experienced parents and parishioners who are very willing to help you get involved and feel comfortable with a level of volunteering. For more information please contact Joanne at: Email: [joanneandres@ymail.com](mailto:joanneandres@ymail.com) or 502-644-7221